



## Minutes of the Assets and Amenities Committee meeting held on 16 April 2026 at 7pm at Locking Parish Hall

Present: Cllr W Ashdown, Cllr T Poynton, Cllr I Hilder, Cllr P Schofield, Cllr Joe Smith, Cllr W Bearsby,  
Cllr C Prosser

Also present: Clerk and one member of the public

Meeting opened at: 19:02

Meeting closed at: 20:00

### PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the committee – None received

### MATTERS FOR DECISION

**76) To receive apologies for absence and to approve reasons where appropriate.**

Cllr P Jones – APPROVED  
Cllr M Tremlett - APPROVED  
Cllr K Shepherd - APPROVED

**77) To receive declarations of interest from councillors and to consider any written applications for dispensations.** None received

**78) Minutes:**

To receive and confirm the minutes of the Assets & Amenities Committee meeting held on 19 March 2026. Council resolved to **AGREE** the minutes as being a true and correct record of the meeting. Signed by the chair Cllr W Ashdown.

**79) Finances:**

- a) To retrospectively receive payments and receipts for Assets & Amenities Committee from 18 to 31 March 2026.  
Council resolved to **AGREE** payments and receipts. Signed by Cllr I Hilder – APPENDIX 1
- b) To retrospectively receive payments and receipts for Assets & Amenities Committee from 1 to 15 April 2026.  
Council resolved to **AGREE** payments and receipts. Signed by Cllr I Hilder – APPENDIX 2
- c) To authorise any bills for payment for April 2026  
Council resolved to **AGREE** to authorise payments. Signed by Cllr P Schofield and Cllr T Poynton – APPENDIX 3
- d) To receive the budgetary control report (01/04/2025 – 31/03/2026)  
Council resolved to **AGREE** budgetary control report. Signed by Cllr I Hilder – APPENDIX 4
- e) To receive the budgetary control report (01/04/2026 – 16/04/2026)  
Council resolved to **AGREE** budgetary control report. Signed by Cllr I Hilder – APPENDIX 5

**80) To consider an accessible ramp at the parish hall – DEFERRED**

**To consider the next steps of the skatepark project**

Council resolved to **AGREE** a brief statement to published on LPC's Facebook page.

*Skatepark Project update: We have worked hard to obtain the funding to progress this project. We have approached many local businesses during August 2025 along with funding applications submitted to Sport England, Unity Trust Bank, Thatcher's and more. Unfortunately, none of these were successful. It appears the lottery funding programmes we can apply to are Reaching Communities England and The UK Fund.*

**81) To consider use of the hall facilities for 1<sup>st</sup> Locking & Hutton Scout summer fete on 18 July 26.** Council **RESOLVED** to agree that the scouts can use the toilet at the entrance to the Nurse Thomas Suite only. A lock will be installed on the inner door to ensure no access is gained to the meeting room.

**82) Agenda item 8 withdrawn**

**83) a) Clerk's Report - None**

**b) Items for next agenda:** Accessible ramp at the parish hall

**PART TWO**

**85) To confirm contract for Parish Orderly Assistant**

Due to circumstances this was an agenda item for the A&A Committee.

The successful candidate declined the position. Council resolved to **AGREE** the following:

- a) **DEFER** finalisation of contract to full council with a recommendation to increase the hourly rate to SCP 5.
- b) Readvertise the post
- c) Use a sub-contractor to assist parish orderly in the interim, if necessary

There being no further business, the chair closed the meeting at 20:00

Signed (Chair) ..... Date: .....

**The next meeting of the Assets and Amenities Committee will be on 21 May 2026 at 7pm.**