



Locking Parish Council

01934 820786

clerk@lockingparishcouncil.gov.uk

The Parish Hall, Grenville Avenue,
Locking, North Somerset BS24 8AR

Minutes of the Assets and Amenities Committee meeting held on 16 April 2026 at 7pm at Locking Parish Hall

Present: Cllr W Ashdown, Cllr T Poynton, Cllr I Hilder, Cllr P Schofield, Cllr Joe Smith, Cllr W Bearsby,
Cllr C Prosser

Also present: Clerk and one member of the public

Meeting opened at: 19:02

Meeting closed at: 20:00

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the committee – None received

MATTERS FOR DECISION

76) To receive apologies for absence and to approve reasons where appropriate.

Cllr P Jones – APPROVED

Cllr M Tremlett - APPROVED

Cllr K Shepherd - APPROVED

77) To receive declarations of interest from councillors and to consider any written applications for dispensations. None received

78) Minutes:

To receive and confirm the minutes of the Assets & Amenities Committee meeting held on 19 March 2026. Council resolved to **AGREE** the minutes as being a true and correct record of the meeting. Signed by the chair Cllr W Ashdown.

79) Finances:

a) To retrospectively receive payments and receipts for Assets & Amenities Committee from 18 to 31 March 2026.

Council resolved to **AGREE** payments and receipts. Signed by Cllr I Hilder – APPENDIX 1

b) To retrospectively receive payments and receipts for Assets & Amenities Committee from 1 to 15 April 2026.

Council resolved to **AGREE** payments and receipts. Signed by Cllr I Hilder – APPENDIX 2

c) To authorise any bills for payment for April 2026

Council resolved to **AGREE** to authorise payments. Signed by Cllr P Schofield and Cllr T Poynton – APPENDIX 3

d) To receive the budgetary control report (01/04/2025 – 31/03/2026)

Council resolved to **AGREE** budgetary control report. Signed by Cllr I Hilder – APPENDIX 4

e) To receive the budgetary control report (01/04/2026 – 16/04/2026)

Council resolved to **AGREE** budgetary control report. Signed by Cllr I Hilder – APPENDIX 5

80) To consider an accessible ramp at the parish hall – DEFERRED

*waa
21/5/26*

To consider the next steps of the skatepark project

Council resolved to **AGREE** a brief statement to published on LPC's Facebook page.

Skatepark Project update: We have worked hard to obtain the funding to progress this project. We have approached many local businesses during August 2025 along with funding applications submitted to Sport England, Unity Trust Bank, Thatcher's, the big supermarket chains and more. Unfortunately, none of these were successful. It appears the lottery funding programmes we can apply to are Reaching Communities England and The UK Fund.

81) To consider use of the hall facilities for 1st Locking & Hutton Scout summer fete on 18 July 26. Council **RESOLVED** to agree that the scouts can use the toilet at the entrance to the Nurse Thomas Suite only. A lock will be installed on the inner door to ensure no access is gained to the meeting room.

82) Agenda item 8 withdrawn

83) a) Clerk's Report - None

b) Items for next agenda: Accessible ramp at the parish hall

PART TWO

85) To confirm contract for Parish Orderly Assistant

Due to circumstances this was an agenda item for the A&A Committee.

The successful candidate declined the position. Council resolved to **AGREE** the following:

- a) **DEFER** finalisation of contract to full council with a recommendation to increase the hourly rate to SCP 5.
- b) Readvertise the post
- c) Use a sub-contractor to assist parish orderly in the interim, if necessary

There being no further business, the chair closed the meeting at 20:00

Signed (Chair) *W Ashdawa* Date: *21/5/26*

The next meeting of the Assets and Amenities Committee will be on 21 May 2026 at 7pm.