



Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to an **extraordinary council meeting** of Locking Parish Council, to be held in the main hall at Locking Parish Hall, Grenville Avenue, Locking BS24 8AR on **Thursday 9 April 2026** commencing at **7:30pm** when the following business will be transacted.

K Harvey

Kelly Harvey
Clerk/RFO

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard; each speaker will be limited to a period of 3 minutes, to a maximum of 15 minutes total public participation at the Chairman's discretion*).

- a) Unitary Cllr/Liaison Officer Report
- b) Police Report

AGENDA

MATTERS FOR DECISION

1) To receive apologies for absence and to approve reasons where appropriate.

2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

3) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 5 March 2026
- b) To note the Draft Minutes of the Finance & Human Resources Committee meeting held on 19 March 2026.
- c) To note the Draft Minutes from the Assets & Amenities Committee meeting held on 19 March 2026

4) Finances:

- a) To retrospectively approve Payments and Receipts for all accounts for March 2026
- b) To authorise bills for payment
- c) To receive and note the bank reconciliation and Unity Trust and Nationwide bank statements for February 2026.
- d) To review expenditure against budgets.
- e) To retrospectively receive payments and receipts for Assets & Amenities Committee from 18 February – 18 March 2026.
- f) To receive the budgetary control report for Assets & Amenities Committee from 1 Apr 2025 – 18 Mar 2026.

5) Chairman's Report

6) **Regular Reports:** To receive and note the following regular reports:

- a) CPRE
- b) Locking Parklands Stakeholders

7) **Planning** (applications can be viewed via North Somerset Council Planning Applications website):

- a) **26/P/0349/OUT - Land At Elm Grove Nursery** - Outline planning application for the erection of up to 117 dwellings (including affordable housing) with public open space, structural planting, landscaping, sustainable drainage system (SuDS), demolition of 20 South Lawn and the creation of emergency access from South Lawn. All matters reserved except for means of access
- b) **26/P/0442/FUH - 33 Oxford Square** - Proposed erection of a two-storey side and rear extension to include a part single storey rear extension.
- c) **26/P/0549/TPO - 4 Hector Close** - T1- Willow - Fell. Due to being within 6m of the property, and a species that can attain 25m in height, it is considered highly unsuitable for a small residential back garden and so to avoid future structural issues we are applying to remove the tree.
- d) **26/P/0537/AOC - Land To The South Of Locking Head Drove** - Request to discharge condition 8 (CEMP) from application 16/P/2758/RG4.

8) **To receive recommendations from the Planning Development Working Group in response to the outline planning application 26/P/0349/OUT - Land At Elm Grove Nursery**

9) **LPC Documents:** To review, consider any amendments and approve the following documents:

- a) Financial Regulations
- b) Finance Management Risk Assessment
- c) Standing Orders
- d) Code of Conduct

10) **Change of utility supplier**

11) **To confirm internal auditor appointment**

12) **To consider a community centre at Old Banwell Road playing fields**

13) **Clerk's Report, Correspondence & Items for next Agenda:**

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the agenda and note items for the next agenda.

PART TWO

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

14) **To receive recommendations from the interview panel for the appointment of a new Parish Orderly Assistant**

The next meeting of Locking Parish Council is 7th May 2026 at 7:30pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights