



Locking Parish Council

01934 820786

clerk@lockingparishcouncil.gov.uk

The Parish Hall, Grenville Avenue,
Locking, North Somerset BS24 8AR

You are summoned to a meeting of **Locking Parish Council**, to be held in the **Nurse Thomas Suite at Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 5 March 2026** commencing at 7pm when the following business will be transacted.

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
26 February 2026

CO-OPTION MEETING TO COMMENCE AT 7.00PM

Having regard to the confidential nature of the business to be transacted, the Co-option meeting is now not open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

- 1) Chair to open the Co-option Meeting
- 2) To receive apologies for absence and to approve reasons where appropriate
- 3) Co-option of new councillor(s)
- 4) Signing of Declaration of Office and completion of Register of Members Interest Form
- 5) Chair to close the Co-option meeting

FULL COUNCIL MEETING TO COMMENCE AT 7.30PM

The meeting is now open to the press and members of the public

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) Unitary Cllr/Liaison Officer Report
- b) Police Report

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.
- 3) Minutes:
 - a) To receive and confirm the Minutes of the Council meeting held on 5th February 2026.
 - b) To receive and confirm the minutes of the Council meeting held on 17 February 2026
 - c) To note the Draft Minutes from the Assets & Amenities Committee meeting held on 19 February 2026

4) Finances:

- a) To retrospectively approve Payments and Receipts for all accounts for February 2026
- b) To authorise bills for payment
- c) To receive and note the Bank Reconciliation for January 2026 and note the Unity Trust Bank Statements, Nationwide Bank statement January 2026.
- d) To review expenditure against Budgets.
- e) To receive and agree any Grant applications

5) Chairman's Report

6) Regular Reports: To receive and note the following regular reports:

- a) CPRE
- b) Locking Parklands Stakeholders

7) Planning (applications can be viewed via North Somerset Council Planning Applications website):

- a) **26/P/0297/MOD Phase A3 Locking Parklands** – Modification of section 106 legal agreement dated 16/07.2015 relating to planning permission 13/P/0997/OT2 to allow for Homes England Grant Funding to be applied to all units on this parcel of the development; and amend the service charge gap.
- b) **26/P/0271/AOC Land to the South of Locking Head Drove** – Request to partially discharge condition 27 (Remediation Scheme) in respect of Phase 1 of application 16/P/2758/RG4
- c) **26/P/0293/AOC Phase 3 Locking Parklands** – Request to discharge conditions 7 (Construction Phasing Plan), 8 (Development Project Plan), 11 (CEMP), 13 (Surface Water Drainage Scheme), 14 (Scheme to Treat and Remove Suspended Solids from Surface Water), 15 (Foul Water Scheme), 16 (Details of road, cycle and car parking), 18 (Details of hard and soft landscape works), 19 (Details of soft Landscaping), 20 (Landscape Management Plan), 21 (Tree Protection Fencing), 24 (Up to date Ecology Statement), 26 (External Lighting Plan), 27 (Biodiversity and nature conservation management plan), 28 (Pre-demolition checks), 30 (Protective measures around ecological features to be retained), 32 (Assessment of contamination), 33 (Remediation scheme), 37 (Sustainability strategy), 41 (Levels), 42 (Hard Surfacing), 43 (Samples for surfaces of footways and pedestrian areas), 45 (Boundary Treatments), 46 (Meter boxes) and 48 (Waste disposal strategy) from application 13/P/0997/OT2.
- d) **26/P/0312/FUH 5 Bramley Close Locking** – Proposed erection of a first floor side extension over the existing garage/ground floor extension, pitch roof to match existing and velux roof light in rear elevation.
- e) **26/P/0121/FUH 17 Oxford Square** – Proposed erection of single storey front and rear extensions alongside a first floor side extension atop existing garage.
- f) **26/P/0128/AOC Phase 8 & 10 Locking Parklands** – Request to partially discharge conditions 42 (External Materials) and 43 (Material Details) for Phases 8 & 10 on application 13/P/0997/OT2
- g) **26/P/0246/AOC Land at Junction of Cranwell Road and Bowen Road Locking** – Request to discharge the Biodiversity Net Gain Condition from application 25/P/0837/FUL

8) LPC Documents - To review, consider any amendments and approve the following documents:

- a) Co-option Policy
- b) Dispensation Procedure and Request form
- c) Grant Award Policy

9) Working Group Meeting with Hutton Parish Council regarding proposed development scheme at Old Banwell Road Locking. Update from the Working Group.

10) Planning Application 25/P/0739/FUL Frames Snooker Hall, Weston Business Park

- a) To discuss the responses from NSC Planning Enforcement with regards to the breaches reported – Illuminated lights and flood lights installed without planning permission.
- b) To discuss the lack of onsite parking at the site and the impact to Laney's Drove and Oaktree Park Residents.

11) Public Rights of Way – North Somerset Council requesting if the Parish Council would be interested in assisting them in maintaining and promoting their rights of way network.

12) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

PART 2

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

13) Appointment of Clerk/RFO - To confirm that Mrs Harvey has accepted the appointment.

14) To confirm handover procedures.

The next meeting of Locking Parish Council 2nd April 2026.

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*