



Locking Parish Council

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The Parish Hall, Grenville Avenue,
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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The **Meeting of Locking Parish Council's Assets and Amenities Committee**, will be held on **Thursday 15 January 2026**, **Nurse Thomas Suite, Locking Parish Hall** commencing at **7.30pm** to which you are summoned to attend. The following business to be transacted

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
8 January 2026

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Council, upon prior notice being received (The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion.

AGENDA

MATTERS FOR DECISION

- 1) To receive apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCIIrs and to consider any written applications for dispensations.
- 3) Minutes:
To receive and confirm the Minutes of the Assets & Amenities Committee meeting held on 18 December 2025
- 4) Finances:
 - a) To retrospectively approve Payments and Receipts for Assets & Amenities Committee from 18 December 2025 – 14 January 2026.
 - b) To authorise bills for payment for January 2026
 - c) To receive the Budgetary control report (01/04/2025 – 31/12/2025)
- 5) Annual health and safety inspection
 - a) To receive the annual health and safety inspection and fire risk assessment report and consider any actions.
 - b) To consider safety of stage curtains
- 6) Multi Security Alarms and CCTV – renewal of maintenance contract

7) Clerk's Report, Correspondence & Items for next Agenda:

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the agenda and note items for the next Agenda
(*Please note that the Council is unable to make any formal decisions under this item*).

The next meeting of Locking Parish Council's Assets and Amenities Committee will be at 7:30pm on the 19 February 2026.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.