



Locking Parish Council

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The Parish Hall, Grenville Avenue,
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to a meeting of **Locking Parish Council, to be held in the Nurse Thomas Suite, Locking Parish Hall, Grenville Avenue, Locking on Thursday 2 October 2025** commencing at **7:30pm** when the following business will be transacted.

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
25 September 2025

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) Unitary Cllr/Liaison Officer Report
- b) Police Report

AGENDA

MATTERS FOR DECISION

- 1) **To receive Apologies for absence and to approve reasons where appropriate.**
- 2) **To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.**
- 3) **Minutes:**
 - a) To receive and confirm the Minutes of the Council meeting held on 4 September 2025.
 - b) To note the Draft Minutes from the Assets & Amenities Committee meeting held on 18 September 2025
 - c) To note the Draft Minutes from the Finance & Human Resources Committee meeting held on 18 September 2025.
- 4) **Finances:** For members to note/approve the finances for September 2025.
A nominated member to sign and date each page.
 - a) To receive and approve monthly receipts and payments from 1st September 2025 to 26 September 2025.

- b) To receive and note the Bank Reconciliation for August 2025.
- c) To review expenditure against Budgets.
- d) To note the Conclusion of the review of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2025, with minor scope of improvement.
- e) To receive and agree any Grant applications:
 - Great Western Air Ambulance
 - Just Exotic Vets Community Initiative

5) Chairman's Report

6) Regular Reports: To receive and note the following regular reports:

- a) CPRE
- b) Locking Parklands Stakeholders:

7) Planning (applications can be viewed via North Somerset Council Planning Applications website):

- a) **25/P/1733/FUH – 28 Mendip Rise Locking** – Demolition of existing detached garage and rear conservatory. Proposed erection of a two-storey side extension, single storey rear extension, single storey rear extension and front porch in line with projecting garage.
- b) **25/P/1765/FUH – 3 Mannock Gardens** – Proposed partial garage conversion including the installation of bi-fold doors.
- c) **25/P/1784/AOC Locking Parklands** – Request to discharge condition 38 (Lifetime Homes) on application 13/P/0997/OT2.
- d) **25/P/1797/HHPA 1A Elm Tree Road, Locking** – Prior approval request for the erection of a rear double Edwardian style conservatory with a pitched roof that would 1) extend beyond the rear wall of the original house by 4.10 metres; 2) have a maximum height of 3.40 metres and 3) have eaves that are 2.40 metres high.
- e) **25/P/1790/TPO 3 Hector Close, Locking** – Fell 1 x Willow.
- f) **25/P/1866/AOC Land to the South of Locking Head Drove** – Request to discharge condition 10 (Surface Water Drainage Maintenance Strategy) on application 16/P/2758/RG4.
- g) **25/P/1875/AOC Phase 8 and 10 Locking Parklands** – Request to discharge condition 46 (service equipment) on allocation 13/P/0997/OT2.

8) CiLCA Course: To agree the cost £805.00 for the Clerk's Assistant to undertake the Course.

9) Land south of Old Banwell Road, Locking & land north of Banwell Road, Elborough (Mac Mic Strategic Land): Request from Mac Mic Strategic Land to meet with the Parish Council at some point in the next few weeks (in-person or online), to brief the council on their emerging plans for this site.

10) Locking Parish Hall Flat Roof Inspection Report: To receive the flat roof report and consider any recommendations/actions.

11) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

The next meeting of Locking Parish Council 6 November 2025.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.