



Locking Parish Council

☎ 01934 820786

✉ clerk@lockingparishcouncil.co.uk

📍 The Parish Hall, Grenville Avenue,
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to a meeting of **Locking Parish Council, to be held in the Nurse Thomas Suite, Locking Parish Hall, Grenville Avenue, Locking on Thursday 4 September 2025** commencing at **7:00pm** when the following business will be transacted.

Members of the public and press are warmly welcomed to attend for Full Council Meeting at 7.30pm

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
26 August 2025

CO-OPTION MEETING TO COMMENCE AT 7.00PM

Having regard to the confidential nature of the business to be transacted, the Co-option meeting is now not open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

- 1) Chair to open the Co-option Meeting
- 2) To receive apologies for absence and to approve reasons where appropriate
- 3) Co-option of new councillor(s)
- 4) Signing of Declaration of Office and completion of Register of Members Interest Form
- 5) Chair to close the Co-option meeting

FULL COUNCIL MEETING TO COMMENCE AT 7.30PM

The meeting is now open to the press and members of the public

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) Unitary Cllr/Liaison Officer Report
- b) Police Report

AGENDA

MATTERS FOR DECISION

1) To receive Apologies for absence and to approve reasons where appropriate.

2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

3) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 3 July 2025.
- b) To note the Draft Minutes from the Assets & Amenities Committee meeting held on 17 July 202
- c) To note the Draft Minutes from the Finance & Human Resources Committee meeting held on 17 July 2025.

4) Finances: For members to note/approve the finances for July and August 2025.

A nominated member to sign and date each page.

- a) To receive and approve monthly receipts and payments from 1st July 2025 to 31 July 2025.
- b) To receive and approve monthly receipts and payments from 1st August 2025 to 31 August 2025
- c) To receive and note the Bank Reconciliation for June 2025.
- d) To receive and note the Bank Reconciliation for July 2025.
- e) To review expenditure against Budgets.
- f) To receive and agree any Grant applications

5) Chairman's Report

6) Regular Reports: To receive and note the following regular reports:

- a) CPRE
- b) Locking Parklands Stakeholders:
 - i. To receive the notes from the meeting held 29 April and consider items for next Stakeholders meeting on Friday 21 November.
 - ii. To receive revised Stakeholders Terms of Reference and submit any amendments.

7) Planning (applications can be viewed via North Somerset Council Planning Applications website):

- a) **14/1818/RM – Phase 8 & 10 Locking Parklands** – Letter dated 12 August changes to design and layout
- b) **25/P/1437/NMA- Land South of Somerset Avenue WSM** - Non-Material Amendment to Phase 2 of application 21/P/1220/RM (Reserved matters (appearance, landscaping, layout and scale) for 425 residential dwellings (Use Class C3), 300 sq m commercial floorspace (Use Class E), along with associated open space and landscaping, including discharge of conditions 3 (Reserved Matters), 11 (access for rhyme/watercourse maintenance), 13 (foul water disposal), 14 and 15 (hard and soft landscaping), 16 (landscape management plan), 17 (tree protection fencing), 20 (detailed highways plans), 23 (landscape ecological management plan), 24 (dark vegetated corridor), 25 (ecological constraints plan), 30 (energy strategy), 31 (finished levels), 32 and 33 (materials samples), 34 (boundary enclosures) and 35 (service equipment) associated to outline planning permission (ref. 16/P/2758/RG4 amended by 20/P/0692/NMA)) to allow for the removal of render house-type variations, alteration of fenestration details, removal of select single garages and alteration of boundary treatments.
- c) **25/P/1495/FUH 19 South Lawn Locking** – Proposed erection of a new single storey rear extension.
- d) **26/P/0109/FUL 15 Canberra Crescent Locking Parklands** - Proposed erection of a 3-bed dwelling with a detached garage alongside the creation of access and hardstanding.
- e) **25/P/1493/FUH 7 Anson Road Locking** – Proposed erection of a single storey side/rear extension to include a utility room, en-suite bedroom and sun room.

8) Local Plan Update:

North Somerset Council have agreed the sites for development to meet their required government housing target.

Update from N Richards NSC in response to Locking Parish Council's email.

9) Parish Hall Flat Roof Repair: Update from the Clerk

10) Graffiti: Cllr Schofield has requested that the following items be discussed/considered and action any outcomes:

- a) Graffiti, ongoing criminal damage to property
- b) Skatepark Project – Due to the continuing graffiti members to consider the possibility of suspending the ongoing skatepark project due to the offenders who are committing this criminal act.

11) LPC IT Equipment: Consider the upgrade of IT equipment to accommodate Windows 11.

12) Locking Parklands: Update Cllr Ashdown Cllr Jones and Cllr Huish from the meeting with Preim Ltd (Locking Parklands Management Company)

13) Community Governance Review 2025 - Draft recommendations.

Cllrs to discuss the draft recommendations for Locking Parish. These recommendations will be subject to a second round of public consultation, which is scheduled to take place throughout September and October.

14) Savings Account: to consider moving LPC saving account from Nationwide Building Society to Unity Trust Bank.

15) Skatepark Funding Update from the Clerk and consider/agree any actions from this update.

16) Makers Market Autumn 2025 – To confirm that the market will go ahead this year and agree a date, along with volunteers to help out on the day.

17) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

PART TWO

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

18) Matters pertaining to Staff

19) Local Government Services Pay Award Agreement 2025/26

Agree to implement the new pay award rates, as well as back pay to 1st April 2025.

The next meeting of Locking Parish Council 2 October 2025.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.